

**DIPLOMA JOINT INSURANCE FUND**

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**BOARD OF TRUSTEES' MEETING MINUTES  
January 6, 2022**

**I. Call to Order - Robert Carfagno, Chairperson**

The meeting was called to order at 10:08 a.m. by Robert Carfagno, Chairperson.

**II. Open Public Meetings Statement - Robert Carfagno, Chairperson**

The Open Public Meetings Act was read by Robert Carfagno, Chairperson.

**III. Roll Call**

Board of Trustees:

Vicky Guo	Bloomfield Board of Education	Present
R. Paul Vizzuso	Clark Board of Education	Absent
Robert Carfagno	Cranford Board of Education	Present
Pamela Hinman	North Plainfield Board of Education	Absent
Corey Lowell	Shore Regional Board of Education	Absent
Derek Jess	Summit Board of Education	Present
Eric Larson	Union County Educational Services Commission	Present
Brian Smyth	Wall Township Board of Education	Present
George Spina	West New York Board of Education	Present

Alternate Board of Trustees:

Peter Genovese	Long Branch Board of Education	Present
Alison Bogart	Manville Board of Education	Absent

Fund Commissioners:

Michael Falkowski	Achievers ECP Charter School	Absent
Christina Murphy	Bridgeton Public Charter School	Absent
Fatih Kayalar	Middlesex County STEM Charter School	Absent
Amy Doherty	Middletown Township Board of Education	Present
David Block	Ocean Academy Charter School	Absent
Terri Nowotny	Ventnor City Board of Education	Absent
Richard Pepe	Watchung Borough Board of Education	Present

Alternate Fund Commissioners:

Denise DeRosa	Middletown Township Board of Education	Absent
Carmelina Januszanis	North Plainfield Board of Education	Absent
Emilio Torres	Summit Board of Education	Absent

Others Present:

Barbara Murphy	Risk and Loss Managers, Inc.
Craig Klein	
Dennis McKeever	Sciarrillo, Cornell, Merlino, McKeever & Osborne
Missy Pudimott	Medlogix
Claudia Acosta	Qual-Lynx
David Mudgway	Alliant Insurance Services
Lilian Vanvieldt	
Steven Davidson	
Susan Leung	
David Balken	Balken Risk Management

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Gia Mongioi-Howell	
Wayne Ring	Brown & Brown Metro, LLC
Lee Nestel	CBIZ/Centric
Greg DerAsadourian	
Joseph Ognibene	Public Risk Group
Bob Cottone	Rue Insurance
John Moore	Willis Towers Watson
John Redmond	
Carol Barnes	
Donna Ripolino	
Pamela Korner	
Jim Foster	Willis Towers Watson - Loss Control

**IV. Introduction of Guests**

Lillian Vanvieldt, David Mudgway, Susan Leung and Steven Davidson were introduced. The cyber presentation was made.

**V. Board of Trustee Business**

**A. Approval of the November 18, 2021 Board of Trustees' Open and Board of Trustees' Closed Meeting Minutes**

*Motion* to approve the November 18, 2021 Board of Trustees' Open and Board of Trustees' Closed Meeting Minutes.

**Moved:** Peter Genovese

**Seconded:** Eric Larson

**Vote:** Approved: Unanimous      Nay:      Abstain: Derick Jess

**B. Reports**

**1. Chairperson - Robert Carfagno**

There was no report.

**2. Secretary - Eric Larson**

There was no report.

**3. Attorney - Dennis McKeever**

The was no report.

**4. Treasurer**

a. Approval of the Bill List and Treasurer's Report for all Fund Years  
Robert Carfagno presented the bill list and treasurer's report.

*Motion* to approve the Bill List and Treasurer's Report totaling \$1,138,502.94.

**Moved:** Peter Genovese

**Seconded:** Eric Larson

**Vote:** Approved: Unanimous      Nay:

**5. Administrator - Barbara Murphy**

Barbara reviewed the memorandum in the agenda packet.

**6. Managed Care Organization - Missy Pudimott**

Missy Pudimott reviewed the MCO reports that were included in the agenda packet.

**7. Risk Management Consultants**

There was no report.

**8. Claims Servicing Organization - Qual-Lynx**

There was no report.

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**9. Loss Control Services - Willis Towers Watson**

Jim Foster reviewed the loss control report that was distributed prior to the meeting.

**VI. Old Business**

There was no old business.

**VII. New Business**

Resolutions 21-07 and 21-08

**Motion** to approve Resolution 21-07.

**Moved:** Peter Genovese

**Seconded:** Eric Larson

**Vote:** Approved: Unanimous                      Nay:

**Motion** to approve Resolution 21-08.

**Moved:** Peter Genovese

**Seconded:** Eric Larson

**Vote:** Approved: Unanimous                      Nay:

**VIII. Claims Subcommittee Report**

**A. Ratification of the Claims Committee's December 20, 2021 Meeting Minutes.**

**Motion** to ratify the Claims Committee's December 20, 2021 Meeting Minutes.

**Moved:** Brian Smyth

**Seconded:** Peter Genovese

**Vote:** Approved: Unanimous                      Nay:

**IX. Public Comment**

There was no Public Comment.

**X. Closed Session**

There was no closed session.

**XI. Open Session Resumes**

**XII. Adjournment**

**Motion** to adjourn.

**Moved:** Eric Larson

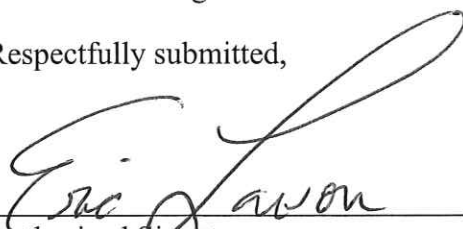
**Seconded:** Peter Genovese

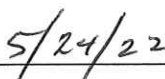
**Vote:** Approved: Unanimous                      Nay:

The meeting adjourned at 11:21 a.m.

The next meeting will be held on **Thursday, May 12, 2022 at 10:00 a.m.** via Zoom.

Respectfully submitted,

  
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Authorized Signature

  
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Date