
SCHOOL EXCESS LIABILITY FUND

**REORGANIZATION MEETING AGENDA
July 20, 2023**

- I. Call to Order**
- II. Open Public Meetings Statement**
- III. Roll Call**
- IV. Introduction of Guests**
- V. General Fund Business**
 - A. Resolution 23-01**
 - 1. Authorizing the Election of the Fund's Officers/Board of Trustees and Alternate Trustees
- VI. Board of Trustees' Business**
 - A. Approval of the May 25, 2023 Open and Closed and June 26, 2023 Board of Trustees' Open Meeting Minutes**
 - B. Chairperson**
 - C. Secretary**
 - D. Attorney - Saul Ewing, LLP**
 - 1. Resolutions 23-02 through 23-12
 - a. Appointment of Service Providers for the 2023/2024 Fund Year
 - (1) Actuary - The Actuarial Advantage
 - (2) Attorney - Saul Ewing, LLP
 - (3) Auditor - Withum, Smith + Brown, PC
 - (4) Claims Servicing - Highland Claim Services, Inc.
 - (5) Custodian of Funds - Kenneth MacMillan
 - (6) Investment Manager - PFM Asset Management, LLC
 - b. Authorizing the Execution of Contracts with Service Providers
 - (1) Actuary - The Actuarial Advantage
 - (2) Attorney - Saul Ewing, LLP
 - (3) Auditor - Withum, Smith + Brown, PC
 - (4) Claims Servicing - Highland Claim Services, Inc.
 - (5) Custodian of Funds - Kenneth MacMillan
 - (6) Investment Manager - PFM Asset Management, LLC
 - c. Designating the Administrator as Agent
 - d. Appointment of Public Agency Compliance Officer
 - e. Adoption of the Cash Management Plan for Fund Year 2023/2024
 - f. Designation of Official Depositories
 - g. Designation of Individuals Authorized as the Fund's Signatories
 - h. Establishment of Interest Rate on Delinquent Assessments
 - i. Designating a Meeting Place, Schedule, and Official Newspapers for the Fund Year 2023/2024
 - j. Approval of Certifying and Approving Officers

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E. Treasurer - Ken MacMillan

1. Approval of the Bill List for all Fund Years
2. Treasurer's Report
3. Investment Status

(to be sent under separate cover)

F. Administrator - Risk & Loss Managers, Inc. /PEGAS

G. Claims Servicing Organization - Highland Claim Services

H. Old Business

I. New Business

1. Motion to Open the Public Hearing on the 2023/2024 Fund Year Budget
2. Motion to Close the Public Hearing and Adopt the 2023/2024 Fund Year Budget

J. Claims Sub-Committee Report

K. Public Comment

L. Closed Session (if needed)

1. Claims and Contractual Matters, as required

N. Open Session (if closed session is needed)

1. Payment Authorizations and Other Actions Established in Closed Session

VIII. Adjournment