
DIPLOMA JOINT INSURANCE FUND

BOARD OF TRUSTEES' MEETING MINUTES

June 2, 2021

I. Call to Order - Chairperson Carfagno

The meeting was called to order at 10:09 a.m. by Robert Carfagno.

II. Open Public Meetings Statement - Chairperson Carfagno

The Open Public Meetings Act was read by Robert Carfagno.

III. Roll Call

Board of Trustees

Vicky Guo	Bloomfield BOE	Present
Paul Vizzuso	Clark Board of Education	Absent
Robert Carfagno	Cranford Board of Education	Present
Jennifer Germana	Margate City School District	Absent
Corey Lowell	Shore Regional High School District	Absent
Lou Pepe	Summit Board of Education	Present
Eric Larson	Union County Educational Services Commission	Present
Brian Smyth	Wall Board of Education	Present
George Spina	West New York Board of Education	Absent

Board of Trustees

Peter Genovese	Long Branch Board of Education	Present
Pam Hinman	North Plainfield Board of Education	Present

Fund Commissioners:

Michael Falkowski	Achievers ECP Charter School	Absent
Dr. Shay Richardson	Bridgeton Public Charter School	Absent
Allison Bogart	Manville Board of Education	Absent
Fatih Kayalar	Middlesex County STEM Charter School	Absent
Amy Doherty	Middletown Township Board of Education	Absent
Terri Nowotny	Ventnor City Board of Education	Absent
Richard Pepe	Watchung Borough Board of Education	Absent

Alternate Fund Commissioners:

Amy Gallagher	Middletown Township Board of Education	Absent
Kathy Masbang	Summit Board of Education	Absent

Others Present

Barbara Murphy	Risk and Loss Managers, Inc.
Craig Klein	
Tony Sciarillo	Sciarillo, Cornell, Merlino, McKeever & Osborne
Dave Balken	Balken Risk Management
Giovanni Mancini	Treadstone Risk Management
John Redmond	Willis Towers Watson
Missy Pudimott	Medlogix
Claudia Acosta	Qual-Lynx

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Elizabeth Cross Wall Township resident
Susan Parsons

IV. Introduction of Guests

Susan Parsons introduced herself and Barbara Murphy stated that Elizabeth Cross had called into the zoom meeting.

V. Approval of Meeting Minutes

A. Approval of the March 25, 2021 Board of Trustees' Open and Closed Meeting Minutes

Motion to approve the March 25, 2021 Board of Trustees' Open and Board of Trustees' Closed Meeting Minutes.

Moved: Pamela Hinman

Seconded: Vicky Guo

Vote: Approved: Unanimous Nay: Abstain:

B. Approval of the November 12, 2020 Board of Trustees' Amended Closed Meeting Minutes

Motion to approve the November 12, 2020 Board of Trustees' Amended Closed Meeting Minutes.

Moved: Pamela Hinman

Seconded: Vicky Guo

Vote: Approved: Unanimous Nay: Abstain:

C. Reports

1. Chairperson's Report - Robert Carfagno

Robert Carfagno appointed the following to the nominating committee:
Robert Carfagno, Lou Pepe, Eric Larson and George Spina as an alternate.

2. Secretary's Report - Eric Larson

There was no report.

3. Attorney's Report - Sciarrilo Cornell Merlino McKeever & Osborne, LLC - Tony Sciarillo

The was no report.

4. Treasurer's Report – Barbara Murphy

a. Approval of the Bill List and Treasurer's Report for all Fund Years
Barbara Murphy presented the bill list and treasurer's report.

Motion to approve the Treasurer's Report and the Bill List totaling \$512,703.37.

Moved: Peter Genovese

Seconded: Vicky Guo

Vote: Approved: Unanimous Nay:

5. Administrator's Report - Risk and Loss Managers, Inc.

Barbara reviewed the memorandum in the agenda packet.

Motion to approve Resolution 20-5 Adopting 2021/2022 Risk Management Plan

Moved: Peter Genovese

Seconded: Eric Larson

Vote: Approved: Unanimous Nay:

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- 6. **Safety/Loss Control Consultant - Willis Towers Watson**
There was no report.
- 7. **Managed Care Organization - Medlogix, LLC - Missy Pudimott**
Missy Pudimott reviewed the report included in the agenda packet.
- 8. **Risk Management Consultants**
There was no report.
- 9. **Claims Servicing Organization - Qual-Lynx - Claudia Acosta**
There was no report.

VI. Old Business

There was no old business.

VII. New Business

- A. **Motion** to Introduce the 2021/2022 Fund Year Budget and Certify the Assessments.

Moved: Eric Larson
Seconded: Peter Genovese
Vote: Approved: Unanimous Nay:

VIII. Claims Subcommittee Report

- A. **Ratification of the Claims Committee's May 18, 2021 Meeting Minutes.**

Motion to ratify the Claims Committee's May 18, 2021 Meeting Minutes.

Moved: Vicky Guo
Seconded: Pamela Hinman
Vote: Approved: Unanimous Nay:

IX. Public Comment

Betsy Cross, Wall Township, commented that the Fund did not post meeting notices on njpublicnotices.com; questioned whether the Fund ever provided proper meeting notices; commented that she was not provided with certain attachments to the meeting agenda and asked questions concerning a specific claim approved by the Fund concerning the Wall Township Board of Education.

X. Closed Session

Motion to enter closed session.

Moved: Peter Genovese
Seconded: Pamela Hinman
Vote: Approved: Unanimous Nay:
Open Session was adjourned at 10:51 a.m.

Motion to adjourn closed session.

Moved: Pamela Hinman
Seconded: Peter Genovese
Vote: Approved: Unanimous Nay:
Open Session resumed at 11:17 a.m.

XI. Open Session

No action taken

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XII. Adjournment

Motion to adjourn.

Moved: Pete Genovese

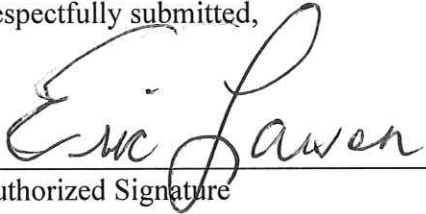
Seconded: Pamela Hinman

Vote: Approved: Unanimous Nay:

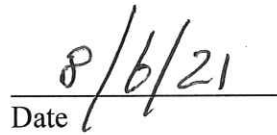
The meeting adjourned at 11:19 a.m.

The next meeting will be held on **Thursday, July 29 2021 at 10:00 a.m. via Zoom.**

Respectfully submitted,



Authorized Signature



Date