
DIPLOMA JOINT INSURANCE FUND

BOARD OF TRUSTEES' MEETING MINUTES

May 12, 2022

I. Call to Order - Robert Carfagno, Chairperson

The meeting was called to order at 10:02 a.m. by Robert Carfagno, Chairperson.

II. Open Public Meetings Statement - Robert Carfagno, Chairperson

The Open Public Meetings Act was read by Robert Carfagno, Chairperson.

III. Roll Call

Board of Trustees

Vicky Guo	Bloomfield BOE	Present
R. Paul Vizzuso	Clark Board of Education	Absent
Robert Carfagno	Cranford Board of Education	Present
Pamela Graziano	North Plainfield Board of Education	Present
Corey Lowell	Shore Regional High School District	Absent
Derek Jess	Summit Board of Education	Present
Eric Larson	Union County Educational Services Commission	Present
Brian Smyth	Wall Board of Education	Present
George Spina	West New York Board of Education	Absent

Alternate Board of Trustees

Peter Genovese	Long Branch Board of Education	Present
Alison Bogart	Manville Board of Education	Absent

Fund Commissioners:

Michael Falkowski	Achievers ECP Charter School	Absent
Christina Murphy	Bridgeton Public Charter School	Absent
Fatih Kayalar	Middlesex County STEM Charter School	Absent
Amy Doherty	Middletown Township Board of Education	Present
David Block	Ocean Academy Charter School	Absent
Terri Nowotny	Ventnor City Board of Education	Absent
Richard Pepe	Watchung Borough Board of Education	Absent

Alternate Fund Commissioners:

Denise DeRosa	Middletown Township Board of Education	Absent
Carmelina Januszanis	North Plainfield Board of Education	Absent
Emilio Torres	Summit Board of Education	Absent

Others Present

Barbara Murphy	Risk and Loss Managers, Inc.
Craig Klein	
Dennis McKeever	Sciarillo, Cornell, Merlino, McKeever & Osborne
Missy Pudimott	Medlogix
Claudia Acosta	Qual-Lynx
Jim Foster	Willis Towers Watson - Loss Control
Jasmine Brascom	Alamo Insurance Group
Bob Gemmell	Brown & Brown Metro
Giovanni Mancini	Treadstone Risk Management
John Moore	Willis Towers Watson
John Redmond	

DIPLOMA JOINT INSURANCE FUND

IV. Introduction of Guests

There were no guests.

V. Approval of Meeting Minutes

A. Approval of the January 6, 2022 Board of Trustees' Open Meeting Minutes

Motion to approve the January 6, 2022 Board of Trustees' Open Meeting Minutes.

Moved: Peter Genovese

Seconded: Brian Smyth

Vote: Approved: Unanimous Nay: Abstain:

B. Reports

1. Chairperson's Report - Robert Carfagno

Robert Carfagno appointed the following to the nominating committee:

Robert Carfagno, Eric Larson, Vicky Guo and George Spina as an alternate.

2. Secretary's Report - Eric Larson

There was no report.

3. Attorney's Report - Sciarrilo Cornell Merlino McKeever & Osborne, LLC - Dennis McKeever

There was no report.

4. Treasurer's Report – Barbara Murphy

a. Approval of the Bill List and Treasurer's Report for all Fund Years

Barbara Murphy presented the bill list and treasurer's report.

Motion to approve the Treasurer's Report and the Bill List totaling \$1,653,870.81.

Moved: Peter Genovese

Seconded: Brian Smyth

Vote: Approved: Unanimous Nay:

5. Administrator's Report - Risk and Loss Managers, Inc.

Barbara reviewed the memorandum in the agenda packet.

6. Managed Care Organization - Medlogix, LLC - Missy Pudimott

Missy Pudimott reviewed the report included in the agenda packet.

7. Risk Management Consultants

There was no report.

8. Claims Servicing Organization - Qual-Lynx - Claudia Acosta

There was no report.

9. Safety/Loss Control Consultant - Willis Towers Watson

Jim Foster reviewed the loss control report that was distributed prior to the meeting.

VI. Old Business

There was no old business.

VII. New Business

A. **Motion to Introduce the 2021/2022 Fund Year Budget Revision #1.**

Moved: Eric Larson

Seconded: Peter Genovese

Vote: Approved: Unanimous Nay:

B. **Motion to Introduce the 2022/2023 Fund Year Budget and Certify the Assessments.**

Moved: Eric Larson

Seconded: Brian Smyth

Vote: Approved: Unanimous Nay:

DIPLOMA JOINT INSURANCE FUND

- C. **Motion** to approve Resolution 21-09 School Excess Liability Fund Membership Renewal.
Moved: Vicky Guo
Seconded: Derek Jess
Vote: Approved: Unanimous Nay:

VIII. Claims Subcommittee Report

- A. **Ratification of the Claims Committee's February 14, 2022 and March 22, 2022 Meeting Minutes.**
Motion to ratify the Claims Committee's February 14, 2022 and March 22, 2022 Meeting Minutes.
Moved: Derek Jess
Seconded: Eric Larson
Vote: Approved: Unanimous Nay:

IX. Public Comment

There was no public comment.

X. Closed Session

- Motion** to enter closed session.
Moved: Peter Genovese
Seconded: Brian Smyth
Vote: Approved: Unanimous Nay:
Open Session was adjourned at 10:28 a.m.

- Motion** to adjourn closed session.
Moved: Peter Genovese
Seconded: Vicky Guo
Vote: Approved: Unanimous Nay:
Open Session resumed at 11:05 a.m.

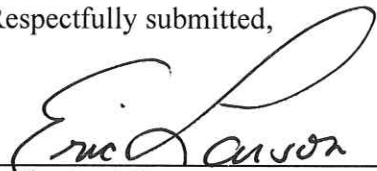
XI. Open Session Resumes

XII. Adjournment

- Motion** to adjourn.
Moved: Vicky Guo
Seconded: Peter Genovese
Vote: Approved: Unanimous Nay:
The meeting adjourned at 11:07 a.m.

The next meeting will be held on **Thursday, July 28, 2022 at 10:00 a.m. via Zoom.**

Respectfully submitted,



Authorized Signature



Date