
DIPLOMA JOINT INSURANCE FUND

**BOARD OF TRUSTEES' MEETING MINUTES
March 25, 2021**

I. Call to Order - Chairperson Carfagno

The meeting was called to order at 10:06 a.m. by Robert Carfagno.

II. Open Public Meetings Statement - Chairperson Carfagno

The Open Public Meetings Act was read by Robert Carfagno.

III. Roll Call

Board of Trustees:

Vicky Guo	Bloomfield Board of Education	Absent
R. Paul Vizzuso	Clark Board of Education	Absent
Robert Carfagno	Cranford Board of Education	Present
Jennifer Germana	Margate Board of Education	Present
Corey Lowell	Shore Regional Board of Education	Absent
Louis Pepe	Summit Board of Education	Present
Eric Larson	Union County Educational Services Commission	Present
Brian Smyth	Wall Township Board of Education	Present
George Spina	West New York Board of Education	Absent

Alternate Board of Trustees:

Peter Genovese	Long Branch Board of Education	Absent
Pam Hinman	North Plainfield Board of Education	Present

Fund Commissioners:

Michael Falkowski	Achievers ECP Charter School	Absent
Dr. Shay Richardson	Bridgeton Public Charter School	Absent
Allison Bogart	Manville Board of Education	Absent
Fatih Kayalar	Middlesex County STEM Charter School	Absent
Amy Doherty	Middletown Township Board of Education	Absent
Terri Nowotny	Ventnor City Board of Education	Absent
Richard Pepe	Watchung Borough Board of Education	Absent

Alternate Fund Commissioners:

Amy Gallagher	Middletown Township Board of Education	Absent
Kathy Masbang	Summit Board of Education	Absent

Others Present:

Barbara Murphy	Risk and Loss Managers, Inc.
Craig Klein	
Dennis McKeever	Sciarrillo, Cornell, Merlino, McKeever & Osborne
Missy Pudimott	Medlogix
Claudia Acosta	Qual-Lynx
Dave Balken	Balken Risk Management
Bob Gemmell	Brown & Brown Metro, LLC
Lee Nestel	CBIZ/Centric
Greg DerAsadourian	
Bob Cottone	Rue Insurance
John Redmond	Willis Towers Watson

IV. Introduction of Guests

There were no introductions.

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V. Board of Trustee Business

A. Approval of the November 12, 2020 Board of Trustees' Open and Board of Trustees' Closed Meeting Minutes

Motion to approve the November 12, 2020 Board of Trustees' Open and Board of Trustees' Closed Meeting Minutes.

Moved: Louis Pepe

Seconded: Pam Hinman

Vote: Approved: Unanimous Nay:

B. Reports

1. Chairperson's Report - Robert Carfagno

There was no report.

2. Secretary's Report - Eric Larson

There was no report.

3. Attorney's Report - Sciarrilo Cornell Merlino McKeever & Osborne, LLC - Dennis McKeever

The was no report.

4. Treasurer's Report - Robert Carfagno

a. Approval of the Bill List and Treasurer's Report for all Fund Years
Robert Carfagno presented the Bill List and Treasurer's Report.

Motion to approve the Bill List and Treasurer's Report totaling \$2,049,116.85.

Moved: Louis Pepe

Seconded: Jennifer Germana

Vote: Approved: Unanimous Nay:

5. Administrator's Report - Risk and Loss Managers, Inc. - Barbara Murphy

Barbara reviewed the memorandum in the agenda packet.

6. Safety/Loss Control Consultant - Willis Towers Watson

There was no report.

7. Managed Care Organization - Medlogix, LLC - Missy Pudimott

Missy Pudimott reviewed the MCO report in the agenda packet.

8. Risk Management Consultants

There was no report.

9. Claims Servicing Organization - Qual-Lynx - Claudia Acosta

There was no report.

VI. Old Business

There was no old business.

VII. New Business

A. Motion to Open the Public Hearing on the 2020/2021 Fund Year Budget Revision #1

Motion to Open the Public Hearing on the 2020/2021 Fund Year Budget Revision #1.

Moved: Louis Pepe

Seconded: Eric Larson

Vote: Approved: Unanimous Nay:

B. Motion to Close the Public Hearing and Adopt the 2020/2021 Fund Year Budget Revision #1

Motion to Close the Public Hearing and Adopt 2020/2021 Fund Year Budget Revision #1.

Moved: Louis Pepe

Seconded: Eric Larson

Vote: Approved: Unanimous Nay:

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VIII. Claims Subcommittee Report

A. Ratification of the Claims Committee's January 12, 2021 Meeting Minutes.

Motion to ratify the Claims Committee's January 12, 2021 Meeting Minutes.

Moved: Louis Pepe

Seconded: Pam Hinman

Vote: Approved: Unanimous Nay:

IX. Public Comment

There was no public comment.

X. Closed Session

Motion to enter closed session.

Moved: Louis Pepe

Seconded: Eric Larson

Vote: Approved: Unanimous Nay:

Open Session was adjourned at 10:40 a.m.

Motion to adjourn closed session.

Moved: Louis Pepe

Seconded: Jennifer Germana

Vote: Approved: Unanimous Nay:

Open Session resumed at 10:51 a.m.

XI. Open Session Resumes

A. *Motion* to authorize the actions established in closed session.

Moved: Eric Larson

Seconded: Jennifer Germana

Vote: Approved: Unanimous Nay:

XII. Adjournment

Motion to adjourn.

Moved: Louis Pepe

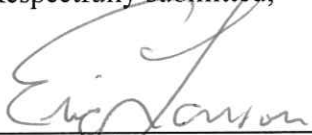
Seconded: Pam Hinman

Vote: Approved: Unanimous Nay:

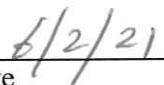
The meeting adjourned at 10:52 a.m.

The next meeting will be held on **Wednesday, June 2, 2021 at 10:00 a.m.** via zoom.

Respectfully submitted,



Authorized Signature



Date