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**DIPLOMA JOINT INSURANCE FUND**

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**BOARD OF TRUSTEES' MEETING AGENDA  
November 12, 2020**

- I. Call to Order**
  - II. Open Public Meetings Statement**
  - III. Roll Call**
  - IV. Introduction of Guests**
  - V. Board of Trustee Business**
    - A. Fund Commissioners' Reorganization Meeting Minutes - July 16, 2020**
    - B. Board of Trustees' Reorganization Meeting Minutes - July 16, 2020**
    - C. Reports**
      - 1. Chairperson - Robert Carfagno**
      - 2. Secretary - Eric Larson**
      - 3. Attorney - Dennis McKeever, Sciarrillo Cornell Merlino, McKeever & Osborne, LLC**
      - 4. Treasurer - Kenneth MacMillan**
        - a. Approval of the Bill List for all Fund Years
        - b. Treasurer's Report
        - c. Investment Status*(all reports to follow under separate cover)*
      - 5. Financial Presentation**
        - a. Actuarial Report as of June 30, 2020 - Eric Bause, Actuarial Advantage  
*(to be sent under separate cover)*
        - b. Financial Report as of June 30, 2020 - Shawn Gillon, Withum, Smith & Brown  
*(to be sent under separate cover)*
        - c. Resolution 20-4 Certifying Annual Audit
        - d. Certification of Governing Body (no action required)
      - 6. Administrator - Risk and Loss Managers, Inc.**
        - a. Summary of Topics
      - 7. Safety/Loss Control Consultant - Jim Foster, Willis Towers Watson**
      - 8. Managed Care Organization - Medlogix**
      - 9. Risk Management Consultants**
      - 10. Claims Servicing Organization - Qual-Lynx**
  - VI. Old Business**
  - VII. New Business**
    - A. Motion to Introduce the 2020/2021 Fund Year Budget Revision #1**
  - VIII. Claims Sub-Committee Report**
    - A. Ratification of the August 14, 2020 and September 16, 2020 Claims Committee Meeting Minutes *(to follow under separate cover)***
  - IX. Public Comment**
  - X. Closed Session (if needed)**
    - A. Claims and Contractual Matters, as required**
  - XI. Open Session**
    - A. Payment Authorizations and Other Actions Established in Closed Session**
  - XII. Adjournment**
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