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**SCHOOL EXCESS LIABILITY FUND**

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**REORGANIZATION MEETING AGENDA  
July 28, 2022**

- I. Call to Order**
- II. Open Public Meetings Statement**
- III. Roll Call**
- IV. Introduction of Guests**
- V. General Fund Business**
  - A. Resolution 22-01**
    - 1. Authorizing the Election of the Fund's Officers/Board of Trustees and Alternate Trustees
- VI. Minutes**
  - A. Approval of the May 26, 2022 and June 18, 2022 Board of Trustees' Open Meeting Minutes**
  - B. Approval of the May 26, 2022 Closed Meeting Minutes**
- VII. Reports**
  - A. Chairperson**
  - B. Secretary**
  - C. Attorney - Saul Ewing Arnstein & Lehr, LLP**
    - 1. Resolutions 22-02 through 22-12
      - a. Appointment of Service Providers for the 2022/2023 Fund Year
        - (1) Actuary - The Actuarial Advantage
        - (2) Administrator - Risk and Loss Managers, Inc./PEGAS
        - (3) Attorney - Saul Ewing Arnstein & Lehr, LLP
        - (4) Auditor - Withum, Smith + Brown, PC
        - (5) Claims Servicing - Highland Claim Services, Inc.
        - (6) Custodian of Funds - Kenneth MacMillan
        - (7) Investment Manager - PFM Asset Management, LLC
    - 2. Authorizing the Execution of Contracts with Service Providers
      - (1) Actuary - The Actuarial Advantage
      - (2) Administrator - Risk and Loss Managers, Inc./PEGAS
      - (3) Attorney - Saul Ewing Arnstein & Lehr, LLP
      - (4) Auditor - Withum, Smith + Brown, PC
      - (5) Claims Servicing - Highland Claim Services, Inc.
      - (6) Custodian of Funds - Kenneth MacMillan
      - (7) Investment Manager - PFM Asset Management, LLC
    - 3. Designating the Administrator as Agent
    - 4. Appointment of Public Agency Compliance Officer
    - 5. Adoption of the Cash Management Plan for Fund Year 2022/2023
    - 6. Designation of Official Depositories
    - 7. Designation of Individuals Authorized as the Fund's Signatories
    - 8. Establishment of Interest Rate on Delinquent Assessments
    - 9. Designating a Meeting Place, Schedule, and Official Newspapers for the Fund Year 2022/2023
    - 10. Approval of Certifying and Approving Officers

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11. Adoption of 2022/2023 Risk Management Plan

**D. Treasurer - Ken MacMillan**

1. Approval of the Bill List for all Fund Years
2. Treasurer's Report
3. Investment Status

*(to be sent under separate cover)*

**E. Administrator - Risk & Loss Managers, Inc. /PEGAS**

**F. Claims Servicing Organization - Highland Claim Services**

**G. Old Business**

**H. New Business**

1. Motion to Open the Public Hearing on the 2021/2022 Fund Year Budget - Revision #1
2. Motion to Close the Public Hearing and Adopt the 2021/2022 Fund Year Budget - Revision #1
3. Motion to Open the Public Hearing on the 2022/2023 Fund Year Budget
4. Motion to Close the Public Hearing and Adopt the 2022/2023 Fund Year Budget
5. Motion to Introduce the 2021/2022 Fund Year Budget - Revision #2

**I. Claims Sub-Committee Report**

1. Ratification of the Claims Sub-Committee's June 13, 2022 Meeting Minutes.  
*(to be sent under separate cover)*

**J. Public Comment**

**K. Closed Session (if needed)**

1. Claims and Contractual Matters, as required

**L. Open Session (if closed session is needed)**

1. Payment Authorizations and Other Actions Established in Closed Session

**VIII. Adjournment**