
DIPLOMA JOINT INSURANCE FUND

**BOARD OF TRUSTEES' MEETING AGENDA
November 30, 2023**

- I. Call to Order - Robert Carfagno, Chairperson**
- II. Open Public Meetings Statement - Robert Carfagno, Chairperson**
- III. Roll Call**
- IV. Introduction of Guests**
- V. Board of Trustee Business**
 - A. Approval of the July 27, 2023 Fund Commissioners' Reorganization Meeting Minutes**
 - B. Approval of the July 27, 2023 Board of Trustees' Reorganization Meeting Minutes and Closed Meeting Minutes**
 - C. Reports**
 - 1. Chairperson - Robert Carfagno**
 - 2. Secretary - Eric Larson**
 - 3. Attorney - Dennis McKeever, Cornell, Merlino, McKeever & Osborne, LLC**
 - a. Resolution 23-06 Appointment of Risk Management Consultant
 - 4. Treasurer - Kenneth MacMillan**
 - a. Approval of the Bill List for all Fund Years
 - b. Treasurer's Report
 - c. Investment Status
(to be sent under separate cover)
 - 5. Financial Presentation**
 - a. Actuarial Report as of June 30, 2023 – Kyle Mrotek, Actuarial Advantage
(to be sent under separate cover)
 - b. Financial Report as of June 30, 2023 - Shawn Gillon, WithumSmith+Brown
(to be sent under separate cover)
 - c. Resolution 23-07 Certifying Annual Audit
 - d. Certification of Governing Body
 - 6. Administrator - Risk and Loss Managers, Inc.**
 - a. Summary of Topics
 - 7. Loss Control Services - Matthew Genna, J. A. Montgomery Consulting, LLC**
 - 8. Managed Care Organization - Medlogix**
 - 9. Risk Management Consultants**
 - 10. Claims Servicing Organization - Qual-Lynx**
- VI. Old Business**
- VII. New Business**
- VIII. Claims Sub-Committee Report**
 - A. Ratification of the Claims Sub-Committee's September 12, 2023 Meeting Minutes**
(to be sent under separate cover)

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IX. Public Comment

X. Closed Session

A. Claims and Contractual Matters, as required

XI. Open Session

A. Payment Authorizations and Other Actions Established in Closed Session

XII. Adjournment